



## LEARN TO STREAMLINE OPERATIONS AND COSTS THROUGH EFFECTIVE LOGISTICS MANAGEMENT FROM TRANSPORTATION TO STORAGE, FROM PROCUREMENT TO PROCESSING, FROM IMPORT OR EXPORT TO SERVICE AND SALES

### Entry requirements

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The learner must:

- Be competent in the use of electronic media for communications and for performing calculations
- Have a Higher Certificate in Operations Management or equivalent qualification at NQF 5
- Or
- Apply for access through RPL

### Certification

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Learners who successfully complete the programme will be awarded an Advanced Certificate in Logistics Management from PMI.

### Who will benefit from this programme?

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This qualification is designed for junior or middle management who want a holistic and advanced understanding of the concepts, principles, guidelines, applications and disciplines of logistics across the full spectrum of operations. People working in the supply chain environment or those aspiring to do so will benefit from the skills learnt in completing this programme.

### Duration

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The Advanced Certificate in Logistics Management must be completed in a minimum of 1 year or a maximum of four years.

### Accreditation

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The programme is accredited by the Council on Higher Education.

## Modules covered

<p><b>General Management</b></p> <ul style="list-style-type: none"> <li>• The role of management in the business organisation</li> <li>• Planning as a management task</li> <li>• Organising as a management task</li> <li>• Leading as a management task</li> <li>• Controlling as a management task</li> </ul>	<p><b>Import and Export Practice</b></p> <ul style="list-style-type: none"> <li>• The South African law of international trade</li> <li>• The contract of sale</li> <li>• The carriage of goods by sea</li> <li>• Marine Cargo Insurance</li> <li>• Methods of payment in international trade</li> <li>• The settlement of international trade disputes</li> </ul>
<p><b>Logistics Systems</b></p> <ul style="list-style-type: none"> <li>• Phase I of network and operational planning</li> <li>• Phase II of network and operational planning</li> <li>• Phase III of the planning methodology namely recommendations and implementation</li> <li>• Supply chain analysis methods and techniques</li> <li>• Information architecture and technology</li> <li>• Enterprise planning and monitoring</li> </ul>	<p><b>Human Resource Management</b></p> <ul style="list-style-type: none"> <li>• Human resource management tasks and functions</li> <li>• Job design and analysis</li> <li>• Recruitment and selection</li> <li>• Employee orientation and motivation</li> <li>• Performance management and appraisal</li> <li>• Training and development</li> <li>• Union-management relationship, employee discipline and dismissal</li> </ul>
<p><b>Logistics Activities</b></p> <ul style="list-style-type: none"> <li>• The role of logistics in supply chain management</li> <li>• The importance of customer accommodation and its implications</li> <li>• Packaging designs that facilitate standard configurations. Understand basic materials handling systems in the context of receiving materials, conveyancing materials to line side and finished goods.</li> <li>• Various warehousing ownership arrangements available, handling and storage principles and warehouse decision criteria</li> <li>• Transportation structures, modal classifications, transport functionality and transport service</li> <li>• Entry level inventory control theory</li> </ul>	<p><b>Financial Management</b></p> <ul style="list-style-type: none"> <li>• Financial management terms, goals, principles, the functions of the financial manager, the operations environment of the business and the agency problem</li> <li>• Ratio analysis</li> <li>• Financial statements</li> <li>• Financial planning</li> <li>• The time value of money</li> <li>• The sources of finance for a business</li> <li>• Risk and return</li> </ul>
<p><b>Introduction to Transport Management</b></p>	
<ul style="list-style-type: none"> <li>• Transport infrastructure and the regulatory environment which governs transport management</li> <li>• The factors and characteristics that drive transport costs</li> <li>• The various administrative functions that determine optimal transport management</li> </ul>	