



Purpose and rationale

The safe handling of freight is dependent upon the applicable people complying with the relevant procedures and applying the necessary skills to their handling. Learners completing this Qualification, in whatever area of specialization selected, will be able to demonstrate the ability to consider a range of options related to their chosen field in order to make decisions and improve performance around, inter alia, freight handling administration, planning; goods handling, storage, transport planning, and basic freight handling equipment maintenance.

Learning assumed to be in place

Communication and Mathematical Literacy at NQF Level 2, or equivalent.

Modules covered

1 – Communication

- Accommodate audience and context needs in oral communication (SAQA 119472)
- Interpret and use information from texts (SAQA 119457)
- Use language and communication in occupational learning programmes (SAQA 119467)
- Write/present/sign texts for a range of communicative contexts (SAQA 119465)

2 – Numeracy

- Demonstrate an understanding of the use of different number bases and measurement units and an awareness of error in the context of relevant calculations (SAQA 9010)
- Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts (SAQA 9013)
- Investigate life and work-related problems using data and probabilities (SAQA 9012)
- Use mathematics to investigate and monitor the financial aspects of personal, business and national issues (SAQA 7456)

3 – Administration and Documentation

- Operating computer systems (SAQA 7996)
- Manage administration records (SAQA 110009)
- Processing and controlling documentation (SAQA 8035)

4 – Basic Freight Principles

- Apply basic business principles (SAQA 8000)
- Describe basic freight logistic principles (SAQA 242875)
- Ensuring customer satisfaction and competitive practice (SAQA 8037)
- Managing self-development (SAQA 7997)

5 – Supply Chain in Freight Handling

- Allocating freight for packaging and grouping (SAQA 8022)
- Controlling and locating stock (SAQA 8025)
- Receiving and dispatching freight, and handling freight returns (SAQA 8024)
- Packing, handling and securing freight (SAQA 8036)

6 – Health and Safety Introduction

- Demonstrate knowledge and understanding of HIV/AIDS in a workplace, and its effects on a business sub-sector, own organisation and a specific workplace (SAQA 13915)
- Maintaining occupational health, safety and general housekeeping (SAQA 8016)
- Taking basic care of freight handling machinery (SAQA 8021)
- Controlling hazardous and dangerous goods (SAQA 8020)
- Obtain and communicate road transport operational information (SAQA 113843)